

Academic Senate SBVC	ADSS 207 3:00 - 4:30
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Minutes of September 7, 2011

Time	Topic	Discussion	Further Action
3:04	Call to Order		
	Approval of Minutes from Aug 31		Motion by P Buckley, for approval of the Minutes of Aug 31 . 2nd by V Anemelu. Voice Vote - Ayes unanimous.
	President's Report	J Stanskas read his report (see attachment) consisting of Update from District Assembly, CSU Early Assessment Project, Mandatory Orientation and Assessment, Economic Dev Coord Committee - P Buckley asked for clarification on the students population that is impacted by the Mandatory Orientation and Assessment policy. J Stanskas replied that the change will apply to new students who don't meet the matriculation exemption policy. J Stanskas thanked Don Singer for attending the Senate Meeting.	
	New Business	Update from District Meetings - contained in the President's Report above. Report from Divisions - no reports.	

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3:25	Old Business	Pre-requisite Discussion - J Stankas prefaced the discussion by indicating that he had distilled from the small group discussion on Aug 31 twelve benefits and concerns (see President's Report). The Senate briefly reviewed those for completeness. J Stankas reviewed the logic behind pre-requisite discussions occurring now (i.e. State emphasis on measures of Student Success driving funding, Title V change in regards to determination of appropriate pre-requisites in English and Math). The Senate divided into small groups to delve into formulating possible solutions to the pre-requisite concerns identified in the Aug 31 meeting. ----- J Gilbert reported on behalf of his group. Concern #5 - Reassess and standardize appeals process / early waiver forms. Anticipating a dramatic increase in the demands for appeals and waiver forms. A call for a streamlined process (w/o Dept Chairs) that could be occurring during the summer. Concern #7 - Increased Student Support Services. More tutors, counselors, and more stability in the magnitude of these services over time. Concern #8 - Change mission statement to reflect the effects of current funding. Are we an open access institution? Is that a goal of the college? Concern #11 - Interdisciplinary short term courses (summer and winter). e.g English & Sociology as a means of accelerating course completion. Concern #9 - Secure funding. Too much change in services in response to the latest budget crisis. Long term budgetary commitment to services. Concern #12 - Open discussions before implementation of changes in pre-requisites. Conversations preceding identification of pre-requisites between departments. ----- N Sogomonian spoke on behalf of her group. Concern #4 - Have departments look at and review CORs to help determine appropriate pre-requisites. Concern #9 - Institutionalize administrative support for funding student support. Agreement with administration to accept low	

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	Old Business cont.	N Sogomonian cont. - enrolled classes as an anticipated effect of new pre-requisites. Concern #11 - Consider creative ways for students to meet pre-requisites. e.g. through workshops. Identification of these alternative avenues would occur through departmental dialog. Concern #7 - Have a web based resource that would enable students to brush up on their skills to prep for a pre-requisite. ----- M Ikeda spoke on behalf of his group. Concern #1 - Data on the success rate of basic skills classes needed before pre-requisites are initiated to determine if overall enrollment will actually decrease. Concern #2 - Create specialized basic skills classes with narrow focus to complement the classes that students will be entering (eg basic skills appropriate for CTE students). Concern #4 - Create specialized basic skills classes for a discipline (eg writing for the social sciences). Concern #5 - State the expectations for assessment tests in advance of the test. Concern #7 - Integrate student support services with varied support offerings (ie workshops, self-paced classes, etc). Concern #11 - Offering accelerated classes, specialized classes, increase course offerings. General comment - Acquire measurable outcomes of each of the changes instituted to determine if the change is linked to a better outcome. ----- J Lamore spoke on behalf of his group. Concern #12 - Take small steps in instituting change. Reference past successes to indicate the potential for improvement based upon change. Be committed to explaining change to students and listen for feedback after the change. Concern #11 - See above. Explain the linkage between foundational skills and future success. Skill building required for everyone.	

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	Old Business cont.	J Lamore cont. - Concern #10 - Classroom faculty voice support/importance of having basic skills. Continuing with mandatory assessment and orientation. Concern #9 - commitment to additional basic skills sections Concern #8 - ?? Concern #7 - commitment to additional support services (eg tutoring, library, etc. Concern # 6 - Phase it in. Cannot dump all of these coursed into Curriculum all at once. Concern # 5 - clear rules about challenging assessment and pre-reqs. Expedited process for acting on the challenges. Concern # 4 - addressed in CurricuNet process. The linkage between pre-requisites and CORs should already be evident. ----- C Hunter spoke on behalf of her group. Concerns #1, 6, 7, 9 (Curriculum) - Curriculum cycle ensures a phased in pre-req process through Content Review. Costs will amortized over time as a phased in process. Costs include; staff/faculty, space, student service support. Standardize challenge process. Concerns # 2, 10, 11, 12 (Communication/Orientation) - Informational session for faculty/staff/students as is being done in Nursing. Student Support Services as the front end of communication to students. Catalog statement of pre-requisites as independent of catalog year. Research (& data) for program that have already instituted pre-reqs (eg Psych Tech, etc). Best practices from programs that have a history in pre-reqs and build on their success. Communication with students; start early to build success. Communication with students in the form of dialog opportunities with different populations (ie CTE students, transfer, etc). J Stanskas thanked the Senators for their contribution and recommended a final meeting on this topic. He further communicated administrative support for many of the recommended changes coming from the Senate. J Stanskas recommended distilling these proposals down to between 6 to	

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	Old Business cont.	12 plans of action concerned with implementing pre-reqs. J Green (ASG President) thanked the faculty on welcoming her into the conversation.	
	Committees	Ed Policy - no report. Student Services - no report. Personnel Policy - no report. CTE - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Basic Skills - no report. Curriculum - L Hector reminded that the list of areas undergoing Content Review are available from her. She also reminded Senators of the Oct 1 deadline to launch new courses that will appear in the Fall 2012 Catalog, this activity will be supported by some flex session available on Flex Day. Program Review - no report. Professional Development - C Hunter presented information about Flex Day (Sept 14, see attachment). N Sogomonian asked about student participation. J Stanskas encouraged faculty to support student participation in the Opening Session activity. C Hunter also touched upon application process for prof development funds. A clarification of the process will be forthcoming. Finally C Hunter alerted Senators to surveying faculty on prof develop opportunities that would be beneficial.	
	Additional Reports	College President's Report - no report. SBCCD-CTA - no report. District Assembly - no report.	
	Public Comments		
	Announce- ments	J Stanskas reminded Senators about a "Strengthening Student Success" Conference, Oct 12 to 14. The Chancellor asked J Stanskas to find someone to go. J Stanskas commented upon the requests and actions of the Chancellor outside of the established paths that may inadvertently circumvent input from the Senate or other official entities. It will be important that the Senate be aware of these instances so that the input of the faculty, on academic and professional matters, is coordinated. W Chatfield announced an invitation to a Symposium at Redlands University, entitled the Asian Pacific Trade Cultural Flows and Social Dynamics on Sept 24th.	

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4:35?	Adjourned		